

Methods of Payment

1. **Pay on-line using your credit card (VISA - MASTERCARD) - preferred.** To do this, please use the on-line Registration Form (click on the ON-LINE REGISTRATION button found at the end of this page and follow the procedure). You must be the cardholder to use this option. Then,
 - a. You will receive a bank notification message informing you about the amount of money that has been deducted from your credit card.
 - b. You will also receive the official **Confirmation of Registration** via email from the **ICVS 2008** registration desk.

2. **Pay by faxing your credit card details, using the on-line Registration Form** (click on the ON-LINE REGISTRATION button found at the end of this page and follow the procedure) **or the Registration Form found at the end of this page.** The registration desk will charge your credit card with the respective amount and send you the official confirmation of registration via email. In case you are using someone else's credit card to pay for your registration, **DO NOT PROCEED** with on-line payment. Please send the Registration Form by fax, as a signed authorization of the cardholder is required in hardcopy, accompanied by a copy of both sides of the credit card.

3. **Pay by bank transfer (an administration fee of € 20 will be applied).** If you are unable to pay by credit card, you may pay by bank transfer, but an **extra 20€ are required to cover administration handling costs.** To do this you should first register on-line as described above. When you register indicate which type of payment you are using. The on-line system will generate an e-mail giving you the bank account details of Stamatia Gika. Alternatively, you may use the Registration Form found at the end of this page (just tick the bank transfer option check box) and fax/mail the Form. Please note that **any transfer or service charges imposed by the bank must be paid by the participant.**

Please clearly indicate on the bank form:

- 1) Your full name (name given for the registration)
- 2) Name of the Conference: "ICVS 2008 Conference"

For quick and accurate processing of the payment, it is requested that you **fax a copy of your bank transfer receipt to: +30 2610 991945**. Please remember to also bring this copy to the registration desk. After proof of payment has been confirmed by our bank, you will receive a confirmation of receipt of payment from Mrs. Stamatia Gika - MeetingPlanner.gr.

To pay by BANK TRANSFER you should first register on-line as described in the "registration procedure" instructions. When you indicate the bank transfer, the on-line system will generate an e-mail with the bank account details of Stamatia Gika of MeetingPlanner.gr.

- All payments must be made in Euro.
- Cash payments will be accepted only on-site. Credit card payment will also be available on-site. No other type of payment will be accepted.